

SUN LAKES COMMUNITY THEATRE
VIRTUAL BOARD OF DIRECTORS MEETING
AUGUST 9, 2022
VIA ZOOM (Final Approval 9/13/22)

Participating Board Members: Jim Brown, Kate King-Turner, MJ Clement, Sharon Gerdik, Robin Murray

Absent Board Members: Greg Posniack, Michael Carter

Other Participating SLCT Members: Sandy Pallett, Sandy Bocynsky, Barry Berger, John Zoeller, Cindi Decker

Call to Order: 9:03 AM by Vice-President Jim Brown

Check for Quorum: Five members were in attendance, so quorum was met.

Proposal of Accepting Meeting Minutes of Last Meeting: Jim B

Jim proposed a motion to accept the minutes of the July 12, 2022 Board Meeting. Sharon outlined two minor changes to the minutes. Minutes were accepted by MJ and seconded by Robin. Motion carried by unanimous voice vote. No one opposed.

Treasurer's Report: Cindi

The monthly Treasurer's report of July 31, 2022 was presented by Cindi. Cindi explained why certain items were moved from Restricted to Unrestricted. She went back thru the entire year and removed all insurance and rental fees from a Grant. \$775 remains for the Children's Theater. Kate accepted the report and Jim seconded. Motion was carried by unanimous voice vote. No one opposed.

Revised Budget Report: Cindi

Cindi provided the revised report. John Z asked what our fiscal year was and was told July 1st to June 30th. John updated the annual cost for our website maintenance, which is now \$543 annually. That includes the monthly charge of \$14.99 for our Zoom Account. The report was approved by Kate and seconded by Robin with all members in agreement. John Z also stated that our right to make changes is reserved.

Grant Report: Cindi

Cindi said we applied in March for a new Grant with Arizona Commission on the Arts. We received \$8000 last year and there's a good chance we could receive more this year.

Website Issues: John Z

Security is now in place with the purchase of an SSL. We now have Malware in place and our website is routinely backed up. John Z mentioned that he is trying to increase his knowledge of our complicated website. He has even considered getting a tutor. Sharon stated that she had reached out for help from a friend who builds websites and was advised that with the way our website was set up that it would be very difficult if not almost impossible for someone to assist in its maintenance.

Robin said that our website was established a long time ago. Websites are now more user friendly. It was suggested that maybe we should make a change. Sharon stated that Go Daddy is not the issue. It is reputable and used by many. John Z concurred and suggested we could keep our domain name and put into new software. It's possible to create a new home page. There is too much info on our website and most of the provided info is not even used. There was also discussion as to whether or not Board Minutes and Budget Reports should be available to the general public.

At this point, Kate asked that we stay on topic and approve the Revised Budget Report as presented, since she needs to leave the meeting by 10am. However, the budget was already approved and John Z was on the agenda. Jim B asked John Z to bring back these remaining issues at the next BOD meeting.

John Z said that he used the SLCT Debit card for all the website purposes. He charged \$327 for SLCT and \$55 for Sun Lakes Chorale. He said he was given the card which is in Jim Nielsen's name. Cindi said she thinks that is probably the same card she has access to and asked John to just hold onto it until she returns in November.

Update of Ticket Sales Policy: John Z

This review and update of the policy is still in process; however, the ticket sales are ready to go.

Publicity Report: Kate

Kate said 4 articles will be in the next Splash. Her interview with Lew Crawford is one of them.

She has also provided info on the next ImproVables event and will do an article with photos in regards to the August Cool Down Event which she said she already received an approval on a late submission for that story. Sufficient space was saved for that article.

She is also working on the End of Year and next year's activities.

There was discussion about copyright concerns regarding text and photos in our Splash articles. MJ commented that there's no concern on copyright issues with "Sex Please We're 60", since she purchased the characters.

Kate also verified the times and locations for the ticket sales for the Fall play with John Z. She stated she will be away from 8/16 to 9/1.

Sandy P has provided all the info for her next year's play to Kate and the BOD. John Z also asked if he could receive the info as well.

Update of Directors' Guidelines regarding Secretary Duties: Sharon

Sharon has said that prior to running for the SLCT BOD, she had become aware of the positions' responsibilities. When she accepted the position of Secretary, she knew what was to be done. She questioned the responsibilities related to the Asides to both Greg and Jim. Jim B had said he oversaw the Asides with Sonja W, when she was Editor, but he only started that well more than a year after accepting his BOD role and he wasn't sure for what reason it did not get carried over to the new Editor. Since that article is part of the Bylaws, it will be reinstated immediately.

Fall Meeting programs

Michael Carter was not in attendance. Newly proposed committee met last month. Robin explained that at the October and November meetings there will be dual programs. The history of SLCT, basically back to its Roots, will be shared with the attending members. The dates are Oct 10th and Nov 17th. Robin had Barry B place a Teaser in the Asides with a Save the Date. She also stated that Barry B sent out another Eblast with the Invite to the Cool Down, which resulted in more invites being confirmed. At this time, Barry B asked if he would be needed to take photos at the Cool Down but was assured that Kate and Robin had that covered. He was thanked for offering to help.

Sandy B is preparing a program explaining how members can be pro-active with NO physicality. A History of the Theatre will be provided including a list shown of previous plays and roles. Information will be given on roles to help with what has little physicality and without jeopardizing anyone's health. An understanding of a variety of roles will be provided as well as transitioning to other roles. Kate has created an extensive list.

Volunteers will be asked to 'shadow' some members who have specific skills, such as MJ, to get a better understanding of what is needed. It was also suggested to shadow Lighting and Sound Tech people. Michael C is maintaining a spreadsheet with new members' interests and skills.

Sharon G stated that it is important to bring on new members but it is equally important to include existing members into a variety of roles. She stated that when she speaks about SLCT in an effort to get people as new members or even rejoining, as was the case for a few, she always hears the same things. They say “too cliquy or the same people always get the roles”. Robin said they are aware of this and that is why the October and November General Membership meetings will have a new focus.

Fall show, Sex Please, We’re Sixty

Jo Berlin, the Director, is not due back until August 19th.

Sandy P said once roles are decided, rehearsals will be on Mondays, Tuesdays and Thursdays at Cottonwood starting at 5pm.

Any other business

Sandy B said the Chandler Unified School District Curriculum Coordinator referred her to the Arts Development School Coordinator. Activity sheets are now needed for curriculum. Approval was just received for these events to continue. These shows are free of charge and are offered to Kindergarten and 1st Graders. Shows are now getting booked. A new superintendent is now overseeing the Children’s Theater for CUSD, which now has 31 schools in the district, increased from 26. A preferential date list was provided and it included March 2nd, which is Dr Seuss’ birthday.

MJ gave an update on the rental truck accident at San Tan Ballroom. There were some different outcomes at first and on July 29th, Greg asked for the claim to be reopened. MJ had received a note from the adjuster saying the incident was not covered.

NEW NOTE Following Meeting: MJ called Sharon to say the claim was now being covered.

Our next BOD meeting will be via Zoom on Tuesday, September 13, 2022, at 9 am.

With there being no further business, a motion to adjourn was proposed by Jim B and approved by Robin and seconded by Kate.

The meeting was adjourned at 9:59am.